

BIRTH ANNOUNCEMENT ORDER FORM



Please Fax To: 03- 7957 3233 or E-mail: sales@mylittletail.com

All orders received will be confirmed immediately by our Customer Service personnel. You may also fill in attached Order Form or ask for one which will be faxed or emailed to you at your request.

OPENING HOURS MONDAY- FRIDAY: 9am- 6pm SATURDAY: 9am- 1pm TEL: 03- 7960 3033

Date of Order: _____

Name : _____ IC No: _____ Tel: (H) _____

Address: _____

Postcode: _____ Email: _____

ORDER DETAILS

BIRTH ANNOUNCEMENT GIFT PACK

No.	Product Name/ Code	Quantity	Price Per Unit	Total

*Minimum order for our gift packs is 14 per design

BIRTH ANNOUNCEMENT CARDS

No.	Product Name/ Code	Quantity	Price Per Unit	Total

*Minimum order for our cards is 25 per design

PERSONALIZATION DETAILS – Birth Announcement Cards/ Gift Packs

The details required below will be used selectively according to the design of the Gift Pack's tags and the accompanied card. For Birth Announcement Cards, details required will depend on the design of the card selected. Upon confirmation, our customer service will fax you an additional information form, if required.

Baby's Name:	Baby's Chinese Name (Optional):	Baby's Name to Appear on Gift/ Card:
Length:	Weight:	Date of Birth:
Gender: Boy / Girl	Parent's Name to Appear on Gift/ Card:	
Special Instruction:		
Photo Submission: <input type="checkbox"/> Email: photo@mylittletail.com <input type="checkbox"/> Via Post <input type="checkbox"/> No Photo Required Number of Photo Submitted: _____		

Digital Proof (for cards only): Additional RM10

Delivery Date (Min 5 working days): _____ / Rush Delivery: Additional RM30

Delivery Method: Self Collect Courier Delivery Charges (If any): RM _____

Delivery Address (If differ from above): _____

Postcode: _____

PAYMENT METHOD

Amount to be paid: RM _____ Cheque MasterCard Visa Cash

If Payment by card:

Card No. : _____

Expiry Date : _____ Security Code : _____

Cardholder's Name : _____

Signature : _____

If payment by cheque, please make crossed
Cheque Payable to: MY LITTLETAIL SHOP (MBB 514178145226)

TERMS & CONDITION

- Please do not send cash. Cash payment should be made in person or collected by authorized My Littletail Shop employee.
- Any cancellation upon confirmation will be subjected to 50% cancellation fee.
- 5 working days is required to process your order (excludes the courier transit time which will take 2-3 days). You may select the optional RUSH DELIVERY; the processing time is reduced to 3 working days.
- Digital Proof will add 2 working days to the delivery date.
- Price quoted is not including delivery charge. Delivery charge depends on the place of delivery. For more info please call our customer service personnel.