

# CARDS ORDER FORM



Please Fax To: 03- 7957 3233 or E-mail: sales@mylittletail.com  
 All orders received will be confirmed immediately by our Customer Service personnel. You may also fill in attached Order Form or ask for one which will be faxed or emailed to you at your request.  
 OPENING HOURS MONDAY- FRIDAY: 9am- 6pm SATURDAY: 9am- 1pm TEL: 30- 7960 3033

Date of Order: \_\_\_\_\_

Name : \_\_\_\_\_ IC No: \_\_\_\_\_ Tel: (H) \_\_\_\_\_ (Hp) \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_ Postcode: \_\_\_\_\_ Email: \_\_\_\_\_

## ORDER DETAILS

1) Invitation Card (Birthday/ Full Moon)  2) Thank You Card  3) Birth Announcement Card  3) Others

No.	Product Name/ Code	Quantity	Price Per Unit	Total

\* Minimum order for cards is 25 units per design

## PERSONALIZATION DETAILS

The details required are subjected to the card selected and the design. You may go through the ordering process via online at www.mylittletail.com where you'll be prompted to enter your personal information step by step, or you may call our friendly customer service at 03-7960 3033 for assistance.

Question 1 (Example: Name of Birthday Child) : \_\_\_\_\_  
 [ \_\_\_\_\_ ] : \_\_\_\_\_  
 Question 2 (Example: Date & Time) : \_\_\_\_\_  
 [ \_\_\_\_\_ ] : \_\_\_\_\_  
 Question 3 (Example: Venue) : \_\_\_\_\_  
 [ \_\_\_\_\_ ] : \_\_\_\_\_  
 Question 4 (Example: Parent's Details) : \_\_\_\_\_  
 [ \_\_\_\_\_ ] : \_\_\_\_\_  
 Question 5 (Example: RSVP Info) : \_\_\_\_\_  
 [ \_\_\_\_\_ ] : \_\_\_\_\_  
 Question 6 (Example: Special Messages) : \_\_\_\_\_  
 [ \_\_\_\_\_ ] : \_\_\_\_\_

Photo Submission:  Email: photo@mylittletail.com  Via Post  No Photo Required No. of Photo Submitted : \_\_\_\_\_

## PAYMENT METHOD

Amount to be paid: RM \_\_\_\_\_ Cheque  MasterCard  Visa  Cash

If Payment by card:

Card No. : \_\_\_\_\_  
 Expiry Date : \_\_\_\_\_ Security Code : \_\_\_\_\_  
 Cardholder's Name : \_\_\_\_\_  
 Signature : \_\_\_\_\_

If payment by cheque, please make crossed  
 Cheque Payable to: MY LITTLETAIL SHOP (MBB 514178145226)

### TERMS & CONDITION

- Please do not send cash. Cash payment should be made in person or collected by authorized My Littletail Shop employee.
- Any cancellation upon confirmation will be subjected to 50% cancellation fee.
- 5 working days is required to process your order (excludes the courier transit time which will take 2-3 days ).You may select the optional RUSH DELIVERY; the processing time is reduced to 3 working days.
- Digital Proof will add 2 working days to the delivery date.
- Price quoted is not including delivery charge. Delivery charge depends on the place of delivery. For more info please call our customer service personnel.